

A meeting of the **OVERVIEW AND SCRUTINY PANEL (SERVICE DELIVERY)** will be held in the **COUNCIL CHAMBER, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN** on **TUESDAY, 1 APRIL 2008 ON THE RISING OF THE CORPORATE AND STRATEGIC FRAMEWORK PANEL MEETING** and you are requested to attend for the transaction of the following business:-

**PLEASE NOTE THAT THIS MEETING WILL START AT THE CONCLUSION OF THE CORPORATE AND STRATEGIC FRAMEWORK PANEL MEETING**

**Contact  
(01480)**

**APOLOGIES**

**1. MINUTES (Pages 1 - 4)**

To approve as a correct record the Minutes of the meeting of the Panel held on 4<sup>th</sup> March 2008.

**Mrs A Jerrom  
388009**

**2 Minutes.**

**2. MEMBERS' INTERESTS**

To receive from Members declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any Agenda Item. Please see Notes 1 and 2 overleaf.

**2 Minutes.**

**3. LOCAL GOVERNMENT ACT 2000: FORWARD PLAN (Pages 5 - 12)**

A copy of the current Forward Plan, which was published on 14<sup>th</sup> March 2008, is attached. Members are invited to note the Plan and to comment as appropriate on any Items contained therein.

**R Reeves  
388003**

**15 Minutes.**

**4. DISABILITY ACCESS STUDY (Pages 13 - 14)**

To receive a presentation by Mrs G Bird, Forum Manager, Directions Plus, on access for those with disabilities.

**A Roberts  
388004**

A report summarising matters raised during the course of the study is attached.

**45 Minutes.**

5. **OUTCOME OF CAMBRIDGESHIRE SUPPORTING PEOPLE HOME IMPROVEMENT AGENCY REVIEW**

To receive a presentation by the Head of Housing Services on the outcome of the Cambridgeshire Supporting People Home Improvement Agency Review.

**S Plant  
388240**

**30 Minutes.**

6. **WORK PROGRAMME AND ENGAGEMENT WITH THE EXECUTIVE** (Pages 15 - 18)

To consider a report by the Head of Administration responding to previous concerns raised by the Panel regarding their work programme and engagement with the Executive.

**A Roberts  
388004**

**20 Minutes.**

7. **OVERVIEW AND SCRUTINY PANEL (SERVICE DELIVERY) PROGRESS** (Pages 19 - 28)

To consider a report by the Head of Administration on the Panel's programme of studies.

**Miss H Ali  
388006**

**15 Minutes.**

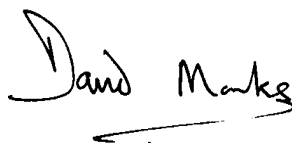
8. **SCRUTINY**

To scrutinise decisions taken since the last meeting as set out in the Decision Digest (**TO FOLLOW**) and to raise any other matters for scrutiny that fall within the remit of the Panel.

**Miss H Ali  
388006**

**10 Minutes.**

Dated this 19 day of March 2008



Chief Executive

## Notes

1. *A personal interest exists where a decision on a matter would affect to a greater extent than other people in the District –*
  - (a) *the well-being, financial position, employment or business of the Councillor, their family or any person with whom they had a close association;*
  - (b) *a body employing those persons, any firm in which they are a partner and any company of which they are directors;*
  - (c) *any corporate body in which those persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or*
  - (d) *the Councillor's registerable financial and other interests.*
2. *A personal interest becomes a prejudicial interest where a member of the public (who has knowledge of the circumstances) would reasonably regard the Member's personal interest as being so significant that it is likely to prejudice the Councillor's judgement of the public interest.*

**Please contact Miss N Giles, Trainee Democratic Services, Tel No 01480 387049 / e-mail: [Natalie.Giles@huntsdc.gov.uk](mailto:Natalie.Giles@huntsdc.gov.uk) if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Panel.**

**Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.**

**Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.**

*Agenda and enclosures can be viewed on the District Council's website – [www.huntingdonshire.gov.uk](http://www.huntingdonshire.gov.uk) (under Councils and Democracy).*

**If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Democratic Services Manager and we will try to accommodate your needs.**

### **Emergency Procedure**

*In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit and to make their way to the car park adjacent to the Methodist Church on the High Street (opposite Prima's Italian Restaurant).*